



# Food Vendor Application

Friday, November 4, 2016 6pm - 11pm  
Saturday, November 5, 2016 9am - 9pm  
@ Bill Breeze Park on Starke Lake

**Lake Front:** ALL spaces on the Lake Front are \$600 (Non-Profit Vendors or For Profit Vendors)  
Vendors may only draw 20 amps max

Note: All Lake Front Spaces have Electricity

**Non-Lake Front:** \$400 per space (Non-Profit Vendors or For Profit Vendors)

Note: All Non-Lake Front Spaces DO NOT have Electricity

All Vendors must have a fire extinguisher and comply with Florida State Statute 64-E-11.009, regarding Temporary Food Service Events, per the Orange County Health Department.

**NOTE: ALL Food Vendors must not have any equipment in the public area. All equipment must be able to fit within the space you have been allotted. Also, all cooking equipment must not drip onto the ground, and needs to have protection underneath it to prevent staining/discoloring of the parking lot.**

Food Vendor Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone #1 \_\_\_\_\_ Phone #2 \_\_\_\_\_

Fax \_\_\_\_\_

Number of Spaces requested for Founders' Day 201 \_\_\_\_\_

Lake Front / Non- Lake Front \_\_\_\_\_

If requesting multiple spaces would you like them side-by-side or in separate locations? \_\_\_\_\_

What method of cooking will you use ? (propane, electric grill, charcoal, wood, etc.) \_\_\_\_\_

I do hereby release and hold harmless the Ocoee Founders' Day Board of Directors and the City of Ocoee from any and all manner of actions, suits, damages, and claims whatsoever arising from any loss or damage to my property or anyone else's property.

I understand that this vendor fee is non-refundable if the festival has to be cancelled due to rain, a natural disaster, or other unforeseen problem which the City deems appropriate to warrant cancellation of Founders' Day.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

For City use only:

Received Date: \_\_\_\_\_

Payment amount: \_\_\_\_\_

Booth Number: \_\_\_\_\_



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Application  
Procedure and  
Deadline

The City of Ocoee is currently accepting applications for Food Vendors for Ocoee Founders' Day 2016. We are looking forward to presenting a wide variety of the most delicious foods the City of Ocoee has to offer.

If you would like to apply for a space, please fill out the enclosed application and submit the following materials **by mail only**:

- Completed and signed application
- One photograph of your space
- List of events you have participated in
- A Menu of foods you can provide

Please forward all applications to the address below by *Friday, September 23rd, 2016*:

City of Ocoee  
Attn: Mark Johnson - Founders' Day Food Vendor Coordinator  
150 N. Lakeshore Drive  
Ocoee, FL. 34761

Applications received after September 23rd, will be considered space permitting.

For more information, please contact Mark Johnson , or email at : [mark.johnson@ocoee.org](mailto:mark.johnson@ocoee.org)

*Please note the requirements for participation in the Ocoee Founders' Day 2016:*

Lake Front: \$600 per space (For Profit and Non-Profit Vendors)

Non-Lake Front: \$400 per space (For Profit and Non-Profit Vendors)

Food vendor spaces are available with electricity for Lake Front spaces or without for Non-Lake Front spaces. Generators are permitted if approved ahead of time. All food vendor spaces are located on a paved area. Set-Up time is on Friday, November 4th, from 8am - 5pm. No Vendor will be able to set-up after 5pm. Any Vendor that misses the set-up time, will be allowed to set-up Saturday, November 5th at 7am.

The Ocoee Founders' Day Committee will select food vendors based on the types of foods offered, and presentation quality. Spaces are assigned a couple of weeks prior to the event and assignment is based on many factors. **We are unable to guarantee vendors a specific space, and previous vendors are not guaranteed the same space as in previous years.** The Founders' Day Committee's goal is to have **a balanced and wide variety of delicious foods** offered to the attendees.

The event fee is due once you have been accepted, and no later than Friday, October 14th, 2016. If payment is not received on or before October 14th, your space will be forfeited. **(Please do not forward your check until you have received confirmation of acceptance.)**

Food Vendors are prohibited from selling alcoholic beverages. Vendors must provide the Founder's Day Committee a list of beverages they wish to sell prior to the registration deadline.

We require all of our participating vendors to have a professional presentation and must adhere to all Health and Fire Department guidelines. **All spaces are 12x12 and your booth must fit in the guidelines.**

Participation Fee

Selection Process

Beverage Policy

Presentation